User Guide for Student:

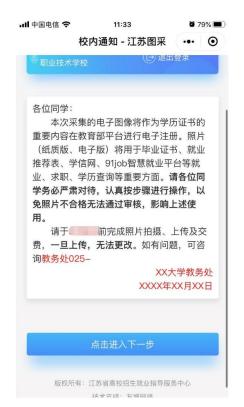
- 1. Login to WeChat
- 2. Search and open the mini program "江苏图采",OR Follow the wechat public account "江苏省招就中心",Choose the item"图像采集"of "服务指南"



- 3. After the name verification is passed, Follow the steps.(If any error is reported, please email to the Academic Office of International School ie_academic@hhu.edu.cn
- 1) Enter your cell phone number (any Chinese phone number with a wechat account is OK)



2) Read the university's notice



3) Reading Precautions for Photo Shooting

注意事项 - 江苏图采 ••• ⊙

一、拍照注意事项:

1.光线:建议面向窗户,自然光拍摄(避免阳 光直射,不建议晚间拍摄),保证面部光线 均匀,无明显可见或不对称的高光、光斑, 无红眼。

2.人物姿态与表情: 站姿端正,表情自然,双眼自然睁开并平视,耳朵对称,左右肩膀平衡,嘴唇自然闭合。

3.眼镜:常戴眼镜者应佩戴眼镜,但不得戴有色(含隐形)眼镜,镜框不得遮挡眼睛,眼镜不能有反光。

4.佩饰及遮挡物:不得佩戴耳环、项链等饰品,头发不得遮挡眉毛、眼睛和耳朵,不得使用头部覆盖物(宗教、医疗和文化需要时,不得遮挡脸部或造成阴影),不宜化

5.衣着: 应穿着与背景色区分明显的上衣,避免复杂图案、条纹。 (不得穿着蓝色上衣)

二、服务内容及收费标准:

经报省物价主管部门备案, 我中心为学生提供电子图像采集、实名验证、后期制作、排版冲印、统一寄送等服务; 为每位学生提供由子版昭片和50%纸质昭片: 此费标准为15

4) Select to receive notifications:

It is suggested that students choose to receive photo status notification and payment result notification so as to know their progress in time.

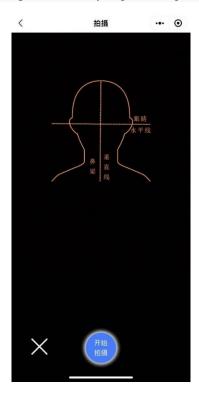
5) Select shooting mode (local upload can be selected)



6) Select the need to browse the shooting requirements for on-site shooting and click Next to enter the shooting. Only the **rear camera** is allowed to shoot here (click next after watching the video in full for each wechat signal):



7) Click Next to enter the shooting interface. Try to place the portrait in the viewfinder.



8) After clicking "Start shooting", the photo preview will be displayed. If there is no problem, click "OK" for photo making



9) After the production is completed, the system will automatically test, the test passed automatically stored in the draft box, the test did not pass, the corresponding prompt. At the same time, the reset button automatically enters a cooling-off period.



10) In case of multiple failure in living detection, the account will be locked, and the school teacher can re-shoot only after unlocking it backstage. The prompt text is: "The system has detected that your photos have failed in vivo detection for many times. Please contact the department of graphic acquisition of the university to unlock your account. The system detects that there is a photo in the draft box and you can choose to upload it."



11) If other indicators fail to be detected for several times, the account will be locked and the shooting can be resumed after a certain cooling-off period. The message reads: "Please read the filming requirements carefully. The filming can be retaken after XX: XX: XX. The system detects that there are photos in the draft box, and you can choose to upload them.



12) Draft box photos can be deleted within a certain period of time (24 hours) after they are stored in the draft box. Unable to shoot when the draft box is full. The message reads: "The draft box is full, please go to the draft box to delete or use the draft box photo."



13) After passing the detection, click Next to enter the confirm upload interface, where you can also choose to return to the draft box and select other photos of the draft box.



14) After confirming uploading, the system will enter the last page or the payment page according to whether the payment is set in the system.



15) Photo download page. If the system has been completed, you can click the image download page to download the image.

